

**Signature of Account Owner** 

Date

## **Checking/Savings Account Closure Form**

Once all of your outstanding payments and/or checks have cleared, please submit this form to your previous financial institution.

Financial Institution Name

Financial Institution Name
Address
Member Information:
Name
Address
Phone Number
I hereby authorize the closure of my account effective
Closing Account Number(s):
I certify that all checks have cleared the account to be closed as well as all direct deposits and automatic payments have been stopped. By signing this form, I authorize you to close my existing accounts and release the remaining funds in my account in the form of a cashier's check payable to myself and mailed to my address on record.
Signature of Account Owner